



NOVAtime Technology, Inc. is the preferred provider of Time and Attendance solutions for over 10,000 businesses today. The NOVAtime 1000 Small Business Edition (SBE) system is easy to use, and it integrates with a variety of payroll systems to ensure a smooth payroll every time. All NOVAtime 1000 SBE systems come with support and maintenance options to meet your business requirements.

NOVAtime 1000 SBE System Rules:

- 5 Pay Policies
- 100 Pay Codes
- 100 Shifts
- 3 Pay Categories
- 3 Employee Group Levels
- Holiday Calendars

Here's what customers are saying:

"NOVAtime's Small Business Edition was so easy to set up and use, I could not believe it. The Built In Navigator took me through each step from configuring my pay policies to adding my employee information."

"NOVAtime is user friendly, provides reports that previously were not available to us, made the payroll process much easier, and it is saving us hours in overtime."

Five (5) minutes lost per employee per day costs YOU per YEAR

Hourly Rate	Number of Employees			
	10	25	50	100
\$9.00	\$1912.50	\$4781.25	\$9562.50	\$19125.00
\$14.00	\$2795.00	\$7437.50	\$14875.00	\$29750.00
\$18.00	\$3825.00	\$9562.50	\$19125.00	\$38250.00

** Based on 8 hour day, 5 day week, 255 working days per year overhead cost taken equally to hourly rate.*

System Features

- Unlimited multi-user access for up to 100 employees in the NOVAtime 1000 Small Business Edition (SBE).
- Easy to use system Navigator to guide you through your daily and pay-period processes. It's easy learn and use, and it minimizes re-training efforts due to employee turnover.



- Track employee benefit hours including sick, vacation, etc...
- Build-in In/Out Board to monitor staff availability. Quickly see who's IN and who's OUT.
- Powerful and flexible report generator with file export capability such as XLS, CSV, TXT, etc.
- **Fully upgradeable** to NOVAtime 2000, web-enable NOVAtime 3000 Enterprise Edition, or NOVAtime 4000 Software as a Service hosted solution; while maintaining all employees and timesheet information without loss of data or time.

System Requirements

- IBM PC compatible computer with Pentium II 166Mhz or better
- At least 512 MB of RAM
- Minimum of 100 MB of hard drive space
- 800 x 600 screen resolution
- One available serial communication port
- Microsoft Windows 2000/XP Pro/Vista (all editions)



Over **10,000** companies have chosen **NOVAtime...**

- Enforce labor law requirements
- Monitor overtime and attendance
- Maintain attendance records for auditing
- Eliminate employee time theft
- Save money by eliminating time card errors and adjustments



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Affordable small business timekeeping solution with 3 amazing options to choose from...

NOVAtime 1000 SBE PC Key-In

NOVAtime 1000 SBE PC-Key-In is an inexpensive yet robust Time and Attendance solution designed for small businesses with up to 100 active employees. The system includes a detailed easy-to-understand Reference Guide, which will walk you through all the steps needed to install and configure the software.

The PC-Key-In software interface (also known as PC Punch) is a workstation-based time clock that provides an efficient and inexpensive alternative to wall-mounted time clocks, by allowing employees to punch IN and OUT from their computer workstations or at a centralized computer.

PC-Key-In's programmable function keys can allow the review of accumulated worked and benefit hours, allow entry of pay code hours and dollar amounts, and can perform department or job transfers.



Inexpensive - A great starter package!

NOVAtime 1000 SBE

NOVAtime 1000 SBE (Small Business Edition) is a "do-it-yourself" Time and Attendance system designed for companies with up to 100 active employees. It includes everything needed to get started, along with a NT300 proximity badge terminal to efficiently collect employees' punch data.

NOVAtime 1000 SBE is a competitively priced, yet it is a full featured and robust Time and Attendance system designed for companies that want big business efficiency at a small business price. The system includes a detailed easy-to-understand Reference Guide, which will walk you through all the steps needed to install and configure the software and hardware—quickly.



Best Value timekeeping solution with a durable proximity clock that is easy to learn and operate!

NOVAtime 1000 SBE BAP

NOVAtime 1000 SBE BAP (Biometric Action Pack) is a "do-it-yourself" Time and Attendance system designed for small companies with up to 100 active employees. The NT1000B Hand Reader biometric time clock identifies the shape and size of each employee's hand to verify the employee's identity as they punch. The NT1000B Hand Reader biometric time clock is a state-of-the-art biometric time clock that eliminates employee "buddy punching," and no timecards or badges are required.

Hand Readers assure employees are punching IN and OUT accurately, because no one can punch for your employees.



Biometric hand Reader solution eliminates employees "buddy" punching!

Timecard Report

Time & Attendance - Employee Timecard Report

9001 [JONES, DANA]

Date	Reg	OT-1	OT-2	OT-3	OT-4	Daily Total
07/01/2002 Mon	8:00 AM					8:00
07/02/2002 Tue	8:00 AM					8:00
07/03/2002 Wed	8:12 AM					7:55
07/04/2002 Thu	8:00 AM					8:00
07/05/2002 Fri	8:00 AM					7:55
07/06/2002 Sat	8:00 AM					8:00
07/08/2002 Mon	7:58 AM					8:00
07/09/2002 Tue	7:58 AM					8:00
07/10/2002 Wed	7:58 AM					8:00
07/11/2002 Thu	7:58 AM					8:00
07/12/2002 Fri	7:58 AM					8:00
TOTALS	80:20	8:00	8:00			\$ 800.00

Employee Management

Employee Management (1) - [9001 - MURPHY, MARY]

Employee ID: 9001 | Last Name: MURPHY | S.S.N.: 333-55-2222

Card Number: 5001 | First Name: MARY | Status: Active

Job Title: H. R. MANAGER

Facility: 100 | Department: 200

Time Sheet Input Screen (1) - [9001 - MURPHY, MARY]

Play	Date	Pay Code	IN	OUT	o.m.	Reg Hr	OT-1	OT-2	OT-3	OT-4	WOT Earned	Schedule	Exception
0402	04/02/2008	2	8:00 AM	4:00 PM		4.00							
0402	04/02/2008	2	8:00 AM	4:00 PM		4.00							
0402	04/02/2008	2	8:00 AM	4:00 PM		4.00							
0402	04/02/2008	2	8:00 AM	4:00 PM		4.00							
0402	04/02/2008	2	8:00 AM	4:00 PM		4.00							
Total Hours	Daily	Weekly	Pay Period										
Regular	4.00	28.00	28.00										
Overtime	0.00	2.70	2.70										
Grand Totals	4.00	30.70	30.70										

Timesheet

Report Generator

Report Generator - Time & Attendance - Employee Timecard Report

NOVAtime TIME & ATTENDANCE

By Emp # | By Name | Custom Date Range | Page Break

Sort Order | Change Sort Order | More Info

Start: 01/01/2008 | End: 01/01/2008

Employee: 9001 | Department: 100 | Job: 100

Paycode | Emp. Status | Policy | Shift | Holiday Rule | Pay Category | Pay Method

Payroll Summary Report

Payroll - Summary Report

Sorted by Department & Employee

Employee	Reg	OT-1	OT-2	OT-3	OT-4	WOT	Hours	Rate	Other Payscale	Total Hr	Earnings	Total Pay
9001 [JONES, DANA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9002 [SMITH, JAMES]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9003 [BROWN, JANE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9004 [GREEN, JOHN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9005 [WHITE, SARAH]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9006 [BLACK, MICHAEL]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9007 [GOLD, EMILY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9008 [SILVER, DAVID]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9009 [BRONZE, LUCAS]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9010 [IRIDIUM, HANNAH]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9011 [PLATINUM, ALEXANDER]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9012 [DIAMOND, ISABELLA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9013 [JEWEL, BENJAMIN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9014 [METAL, OLIVIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9015 [STONE, LEO]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9016 [GLASS, AMELIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9017 [WOOD, HENRY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9018 [RUBBER, CHARLOTTE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9019 [LEATHER, JACOB]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9020 [FABRIC, ARIANA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9021 [PAPER, WALTER]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9022 [METAL, MATTHEW]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9023 [WOOD, SOFIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9024 [RUBBER, LUCAS]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9025 [LEATHER, ISABELLA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9026 [FABRIC, BENJAMIN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9027 [PAPER, OLIVIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9028 [METAL, LEO]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9029 [WOOD, AMELIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9030 [RUBBER, HENRY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9031 [LEATHER, CHARLOTTE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9032 [FABRIC, JACOB]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9033 [PAPER, ARIANA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9034 [METAL, WALTER]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9035 [WOOD, MATTHEW]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9036 [RUBBER, SOFIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9037 [LEATHER, LUCAS]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9038 [FABRIC, ISABELLA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9039 [PAPER, BENJAMIN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9040 [METAL, OLIVIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9041 [WOOD, LEO]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9042 [RUBBER, AMELIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9043 [LEATHER, HENRY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9044 [FABRIC, CHARLOTTE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9045 [PAPER, JACOB]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9046 [METAL, ARIANA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9047 [WOOD, WALTER]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9048 [RUBBER, MATTHEW]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9049 [LEATHER, SOFIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9050 [FABRIC, LUCAS]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9051 [PAPER, ISABELLA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9052 [METAL, BENJAMIN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9053 [WOOD, OLIVIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9054 [RUBBER, LEO]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9055 [LEATHER, AMELIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9056 [FABRIC, HENRY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9057 [PAPER, CHARLOTTE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9058 [METAL, JACOB]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9059 [WOOD, ARIANA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9060 [RUBBER, WALTER]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9061 [LEATHER, MATTHEW]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9062 [FABRIC, SOFIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9063 [PAPER, LUCAS]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9064 [METAL, ISABELLA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9065 [WOOD, BENJAMIN]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9066 [RUBBER, OLIVIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9067 [LEATHER, LEO]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9068 [FABRIC, AMELIA]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9069 [PAPER, HENRY]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9070 [METAL, CHARLOTTE]	8:00						8:00	8.00		8:00	\$ 80.00	\$ 80.00
9071 [WOOD, JACOB]	8:00											